

The North Little Rock Municipal Airport Commission meeting was called to order at noon on May 20, 2010 in Conference Room A of the City Services Building, 120 Main Street in North Little Rock.

The roll being called, all the Commissioners were present.

Chairman Halter welcomed the new commissioner, Matt Chandler.

Minutes

Brad Hughes motioned to accept the minutes from the previous commission meeting.

Rick Ashley seconded the motion. All members present voted in favor of the motion. Motion carried.

Financial Report

Skipper Polk described the airport's financial position. Currently, the expended revenue is 10% whereas, this same time last year, expended revenue was 30%. Mr Polk ordered a tractor through bid #10-2968. The tractor was purchased with the \$50,000 provided by the City for capital improvements. Jim Julian motioned to approve the financial report. Toby Burkett seconded the motion. All members present voted in favor of the motion. Motion carried.

Old Business

Mr. Polk updated the Commissioners on the subject of the 3 property donation communications headed for the City Council. The communications are classified as Resolution 10-1 to Cooper Bass, Resolution 10-2 to Howard Hutchins and Resolution 10-3 to Richard Strickland.

After discussions, it was determined that the City will carry insurance on the donated property. An amendment to the contract was introduced to include, that the lessee will be responsible for damages above and beyond the extent covered by the City's insurance. Brad Hughes motioned to include the amendment within the contract. Mr. Chandler seconded the motion. The motion was unanimously approved.

Mr Julian motioned to delete the Estoppel Certificate. Mr. Chandler seconded the motion. The motion was unanimously approved.

Following, the Commissioners elected to temporarily cease hanger rental payments when the City hanger is damaged and unusable, until repaired. This revision applies only when the repairs are the City's insurance company's responsibility. Mr. Julian motioned to include this revision within the contract. Mr. Chandler seconded the motion. All members present voted in favor of the motion. Motion carried.

The Commission applied the above amendments to Dr. Kreth's contract, classified as Resolution 10-4.

The Commission discussed Dr. Kreth's contract.

Mr. Burkett motioned to accept Resolution 10-1. Rick Ashley seconded the motion. The motion was unanimously approved.

Mr. Hughes motioned to accept Resolution 10-2. Mr. Burkett seconded the motion. The motion was unanimously approved.

Mr. Hughes motioned to accept Resolution 10-3. Mr. Burkett seconded the motion. The motion was unanimously approved.

Mr. Hughes motioned to accept Resolution 10-4. Mr. Burkett seconded the motion. The motion was unanimously approved.

The Commission was informed of the Keene *(Corrected at June Commission meeting)* Family's proposal to sell Barrett's hanger at a cost of \$50,000 to the airport. Mr. Polk determined that it would cost approximately \$175,000 to bring the facility up to code standard.

Mr. Polk recommended rejecting the offer. He will arrange a monthly lease with Mr. Barrett.

The Commission discussed the cost variance with building a new hanger opposed to remodeling an established hanger. They estimated that a 10,000 square foot hanger will cost approximately \$600,000 to \$700,000.

After discussions, Mr. Ashley motioned not to purchase the hanger. Mr. Polk suggested the Commission counter the offer. Mr. Halter supported the motion to refuse the offer. Mr. Hughes seconded the motion. All members present voted in favor of the motion.

Mr. Polk informed the Commission that he has not received the plans for Jim East's hanger addition from Mr. East's architect. Upon receipt of the plans, he will send for air space from the F.A.A.

The attorney's for Sparrow Flying Club are drafting a hold harmless document to present to the Commission.

New Business was postponed.

Security Report

Officer Wes Honeycutt stated the perimeter road was in good shape as well as the fence repairs. He corrected some tenants on storing vehicles on the property.

Manger's Report

ACE Hanger

The state fees are higher, more than the City is willing to spend. Therefore, they are looking at other options.

Gate openers

The options for gate openers are; key fobs at \$7 each, credit cards at \$5 each or remotes at \$35 each. The airport will need 150 openers. The remote openers cannot track entrances.

Mr. Burkett suggested purchasing either the credit card or key fob openers.

Mr. Polk offered that each tenant will utilize specific numbers for their openers. In the event an opener is lost, he can remove that opener from the system.

Paula Jones, NLR City Attorney's office updated the Commission on the Van Cleve's decision to reject their offer. Mrs. Jones was instructed to negotiate time for them to remove themselves from the property.

In the end, Mr. Halter motioned to approve the date, July 1, 2010 as the final day for the Van Cleve's to remove themselves from the premises or they have the option to establish a new lease as of this date. Mr. Blakey seconded the motion. The motion was unanimously approved.

Mr. Polk notified the Commission that the 523 Runway Rehabilitation bids will open on Monday, May 24, 2010 at 11:00 a.m. He anticipated 2-4 companies to submit bids. Accordingly, he will coordinate runway closure with pilots. Mr. Polk expects the runway will be closed for up to 7 days. The project will commence on or about June 1, 2010.

Mr. Ashley motioned to adjourn. Mr. Chandler seconded the motion. Meeting adjourned.